



The Tennessee Sunshine Law Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

## **TENNESSEE DEPARTMENT OF HEALTH**

### **MEMORANDUM**

**Date:** December 20, 2006

**To:** Andrea Turner, Director of Communications and Media Relations

**From:** Elizabeth J. Lund, Executive Director

**Name of Board or Committee:** Tennessee Board of Nursing

**Date of Meeting:** January 5, 2007 (Unlicensed Personnel Task Force)

**Time:** 1:00- 4:00 p.m.

**Place:** 227 French Landing, EMS Conference Room, 3rd Floor  
Heritage Place, MetroCenter  
Nashville, Tennessee 37243

**Major Item(s) on Agenda:** See attached agenda

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.

Tennessee Board of Nursing  
*Unlicensed Personnel Task Force*  
227 French Landing Suite 300  
Heritage Place MetroCenter, EMS Conference Room  
Nashville, Tennessee 37243

Friday January 5, 2007  
1:00.—4:00 C.S.T.

Agenda

1. Call to Order-- Cheryl Stegbauer, Ph.D., RN, Chairman—1:00 p.m.
2. Declaration of Quorum
3. Welcome to Visitors
4. Approval of November 20, 2006 Minutes
5. Report of Updated History/Timeline
6. Report on Data from Mental Retardation
7. Discussion of Summary Document
8. Comparison of Three Models
9. Discussion re Proposed Legislation
10. Recommendation(s)
11. Future Meeting(s)
12. Adjourn—4:00 p.m.

Task Force Members

1. Cheryl Stegbauer, Chairman, Tennessee Board of Nursing
2. Robbie Bell, Director, Health Related Boards
3. Terri Bowman, Member, Tennessee Board of Nursing
4. Laura Beth Brown, Tennessee Nurses Association
5. Ann Duncan, Tennessee Center for Nursing
6. Judy Eads, Assistant Commissioner, Department of Health
7. Richard Russell, Tennessee Health Care Association
8. Patti Scott, Tennessee Nurses Association
9. Marian Stewart, Member, Tennessee Board of Nursing

